



Winnipeg Lawn Tennis Club

Winnipeg Lawn Tennis Club in Winnipeg, Manitoba is seeking a Tennis Professional/ Assistant Manager to join our team.

Position Start: May 2014

Winnipeg Lawn Tennis Club (WLTC) is in search of a dynamic Tennis Professional/ Assistant Manager who has a proven track record of leading tennis programs and events for players at all ages. The ideal candidate will develop instructional programs, leagues, ladders, and events to increase membership participation and enhance member experience. The ideal candidate will have excellent communication and interpersonal skills, be punctual, reliable and organized.

Responsibilities

- Ensure a high level of Member and guest tennis experience.
- Plan, market, promote and run full range of WLTC programming, which may include: Summer Camps, Round Robins, Leagues, Social Events, Tournaments, Ladders, New Member Activities, Instructional Programs.
- Promote and develop a progressive skills program through lessons and clinics.
- Instruct private and group lessons, as requested by Members.
- Manage the administration of programs and events.
- Work with WLTC Manager to provide back-up operational and maintenance assistance as required.
- Manage Pro Shop current limited products and services with opportunity to grow operations as desired.

Qualifications

- Tennis Canada Certification: Club Professional 1 desired, or equivalent.
- Minimum 3 years experience in a tennis-related professional role.
- Demonstrated experience in lesson planning, developing junior and adult player progressive tennis programs.
- Knowledge of coaching methodology with at least 2 to 5 years of instructional or coaching experience.
- Ability to work independently and as a team member.
- Strong interpersonal, communication, administrative and organizational skills and computer skills.
- Social media skills are an asset.

Compensation

WLTC offers a competitive compensation package, commensurate with applicant's qualifications and experience. This is a contract position for the approximate period of May 2014 to September 2014, renewable annually.

Application Process

Applications will be accepted until: **February 28, 2014.**

You may e-mail or mail a cover letter and resume to:

Bill Rannard, President WLTC
Address: 761 North Drive, Winnipeg MB R3T 0A3
E-mail: bill@wltc.ca